

Knox County Community Health Council			
Date: Wednesday, November 20, 2024			
Time: 10:00 – 11:30 a.m.			
Location: Knox County Health Department			
Attendees:	<p>Members: Lindsey McCreary, Honest Medical Group Katherine Bike, Knox County Schools Lilitiana Burbano, University of Tennessee Medical Center Dr. Caroline Cooley, Bike Walk Knoxville Pam Frye, Harmony Family Center Dot LaMarche, Town of Farragut Ellie Kitrell, United Way Mitch Olszewski, American Association of Retired Person Katya Macias, Cherokee Health Systems Dr. Javiette Samuel, University of Tennessee</p> <p>Other/Guests: Natalie Milner, Knox County Health Department Kelsey Wilson, Knox County Health Department Miranda Mader, Knox County Health Department Emily Matthews, Tennessee Department of Health</p>		
Recorder:	Miranda Mader, Knox County Health Department		
Topic:	Discussion:	Action/Follow-up:	Who:
1. Call to Order	The meeting started at 10:06 a.m.		Lindsey
2. Roll Call	Roll call completed by Natalie		Natalie
3. Approval of Minutes and Agenda	Approval of October Meeting & Agenda Motioned: Ellie Kitrell Second: Katherine Bike		
4. Community Health Council Update	HealthyKnox.Org – The website is currently being updated and the expected to be published by the next meeting. 2024 Meeting Dates – Lindsey and the Executive Committee propose that the Council return to meeting monthly. The meetings will follow a hybrid model: In-person meetings will be held every other month, lasting 1.5 hours Virtual meetings will take place during the alternating months, with a shorter duration of 30 minutes.	Natalie	

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	<p>This monthly cadence will provide regular opportunities for Council members to connect, share updates, and coordinate efforts across subcommittees more effectively.</p> <p>Additionally, starting in 2025, meetings will be moved to the second Thursday of each month.</p> <p>Natalie will send calendar invites for all meeting dates.</p> <p>Motioned: Katherine Bike Second: Ellie Kitrell</p> <p>Bylaws – Natalie has completed the first draft of the Council’s bylaws and currently working second draft. The Executive Committees will be reviewing the second draft, which is expected to be presented to the Council at the next in-person meeting. This meeting will focus on reviewing the by-laws.</p>		
<p>5. Subcommittee Updates</p>	<p>ACEs: Natalie and Ellie have developed an Action Plan, which they have proposed to the team. This plan is designed to guide the team on track throughout the 3-year process.</p> <p>Currently, the team is focused on completing the outreach survey and will soon transition to the next phase.</p> <p>The ACEs subcommittee is working on finalizing its meeting schedule and has proposed holding monthly 1.5-hour meetings to ensure effective progress and collaboration.</p> <ul style="list-style-type: none"> - Reach out to Metro Coalition to explore potential collaboration and obtain a list of trauma-informed trainers. <p>Cancer: The team is currently drafting a survey and an accompanying script to support their outreach initiative. The survey aims to engage organizations and providers to identify gaps, challenges and existing resources within the community. The information will help them guide their efforts to address the unmet needs of the community. The goal is to provide resources, foster connections and build a more cohesive network to ensure community members can access the cancer services they need.</p>		

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	<p>Diabetes: Everyone has been making progress on their respective objectives.</p> <ul style="list-style-type: none"> - Nicole has been actively promoting the Council’s initiatives and the Diabetes Subcommittee’s efforts at community events and distributing flyers for the KCHD diabetes management classes. She has also met with a non-profit organization focused on diabetes education and is exploring potential future collaboration for events. - Dr. Cooley has been gathering data on physical activity opportunities and working with the City of Knoxville Parks and Recreation to brainstorm ideas to address current gaps. - Lindsey and Natalie have been collaborating with KCHD to create a comprehensive list of local organizations that could benefit from diabetes management classes. Additionally, they are developing a plan to reach out to local providers in the targeted zip codes to begin outreach and address gaps. 		
6. Public Forum	<p>Emily Mathews (Tennessee Department of Health) – Emily is a representative from TDH and supports 24 counties, including Knox County. In her role, she works with Health Councils to provide guidance, facilitate collaboration and deliver training sessions tailored to their needs.</p>		
7. Other Business	<p>Diabetes Screening Event- Community School & UT Medical</p> <ul style="list-style-type: none"> - Tentatively scheduled for April 12th, 2025, and September 6th, 2025 - Point of Contact: Adam Fritz 		
8. Adjourn	<p>Meeting was adjourned at 11:30 p.m. Motion to adjourned by: Lindsey</p>		

Next Scheduled Meeting:

January 9th, 2025
10: 00 – 11:30 a.m.

Knox County Health Department

