

| <b>Community Health Council – Community Health Planning Committee</b> |  |   |            |
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| 12/2/2022<br>8:32am – 9:30am  |  |   |            |
| <b>Attendees</b>  | <b>Members present:</b><br>Lara Fleming (Chair), The Trust Company of Tennessee<br>Pam Frye, Harmony Family Center<br>Dr. Kelly Drummond, City of Knoxville<br><br><b>Other/Guests:</b><br>Reantha LeSueur, Knox County Health Department  |   |            |
| <b>Recorder</b>   | Reantha LeSueur, Knox County Health Department   |   |            |
| <i>Topic</i>  | <i>Discussion</i>  | <i>Action or Follow-up</i>  | <i>Who</i> |
| 1. Call to Order  | <ul style="list-style-type: none"> <li>Lara Fleming called to order at 8:32am</li> </ul>   |   |            |
| 2. Roll Call  |  |   |            |
| 3. Approve Agenda   | <ul style="list-style-type: none"> <li>Motion: Dr. Kelly Drummond</li> <li>Second: Pam Frye</li> <li>Approved with no changes</li> </ul>   |   |            |
| 4. Approve Meeting Minutes from 5/25                                  | <ul style="list-style-type: none"> <li>Motion: Dr. Kelly Drummond</li> <li>Second: Pam Frye</li> <li>Approved with no changes</li> </ul>   |   |            |
| 5. Prioritization Discussion  | <ul style="list-style-type: none"> <li>Prioritization discussion</li> <li>Reantha shared format of the fact sheet with the health topics</li> <li>Review of the prioritization techniques that will be used at the retreat</li> <li>Discussion of the agenda for the retreat that will be broken into three sections.</li> <li>1. Review facts sheets, and use the prioritization methods</li> <li>2. Rank each of the health topics to determine the top 3-4</li> </ul> | <ul style="list-style-type: none"> <li>Draft a mock agenda</li> <li>Compile a list of agencies working on the selected health topics</li> </ul> | Reantha    |

*Draft – Subject to approval*

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|------------|---|--|--|
|            | <ul style="list-style-type: none"><li>• 3. Use the top three, to further focus in on the health topic</li><li>• Discussion on agencies in the community that are already doing work around selected health topics</li></ul> |  |  |
| 6. Adjourn | <ul style="list-style-type: none"><li>• Motion to adjourn: Dr. Kelly Drummond</li><li>• Second: Pam Frye</li><li>• Approved</li><li>• Meeting adjourned at 9:30 am</li></ul>  |  |  |

**Next Meeting: TBD**