

**MEETING MINUTES**

Name of Group: <b>Executive Committee of the Community Health Council</b>			
Date & Time: 01/23/20, 2:00 pm – 3:00 pm			
Attendees	<p><b>Members:</b> Mitch Olszewski (Chair), Knoxville Volunteer Coordinator, AARP Lara Fleming (Past Chair), Operations Officer &amp; Dir of HR, The Trust Company</p> <p><b>Other:</b> Katharine Killen, Deputy Senior Director of Strategy, Knox County Health Dept Erin Read, Health Planner, Knox County Health Department Jennifer Valentine, Director of Organizational Planning &amp; Development, Knox County Health Dept</p>		
Recorder	Erin Read, Knox County Health Department		
Topic	Discussion	Follow up	Who
1. Minutes from 12/03	<ul style="list-style-type: none"> <li>Approve minutes with no changes</li> <li>Motion: Lara Fleming, second: Mitch Olszewski</li> </ul>		
2. Schedule for 2020	<ul style="list-style-type: none"> <li>Feb 13: strategic planning retreat</li> <li>Apr 9: prioritization retreat</li> <li>New members start in April</li> </ul>		
3. Membership changes	<ul style="list-style-type: none"> <li>Discussed list of potential asks</li> </ul>	Reach out to Dr. Buchanan to discuss asks	Erin
4. CHC agenda, Feb 13 retreat	<ul style="list-style-type: none"> <li>Include item for organizational goals (membership)</li> <li>Approved with changes above</li> </ul>		
5. Adjourn	<ul style="list-style-type: none"> <li>Next meeting of CHC: Feb. 13, 2020, 8:00 am-10:00 am, Cansler Family YMCA, 616 Jessamine St.</li> <li>Next meeting of Executive Comm: March 26, 2020, 3pm to 4pm, Knox County Health Dept, 140 Dameron Ave.</li> </ul>		

