# MEETING MINUTES

**Name of Group:** Executive Committee of the Community Health Council  
**Date & Time:** 09/27/18, 2:00 pm – 3:00 pm

| Attendees | **Members:**  
| --- | ---  
|  | Lara Fleming (Chair), Operations Officer & Dir of HR, The Trust Company  
|  | Mitch Olszewski (Chair-elect), Knoxville Volunteer Coordinator, American Association of Retired Persons  
|  | Dr. Martha Buchanan, Director, Knox County Health Department  
|  | Dr. Laurie Meschke, Associate Professor of Public Health, University of Tennessee  
|  | Dr. Joe Miles, Assistant Professor of Psychology, University of Tennessee  
|  | **Other:**  
|  | Erin Read, Health Planner, Knox County Health Department  
|  | Jennifer Valentine, Director Organizational Planning and Development, Knox County Health Dept  
| Recorder | Erin Read, Knox County Health Department |

<table>
<thead>
<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Follow up</th>
<th>Who</th>
</tr>
</thead>
</table>
| 1. Minutes from 7/26 | • Approve minutes with no changes  
• Motion: Mitch Olszewski, second: Martha Buchanan |  |  |
| 2. Updates to public bodies (Feb 2019) | • In Feb/Mar 2019, CHC members will offer annual report to City Council, County Commission, Farragut Board, School Board, and MPC |  |  |
| 3. CHC membership | • Five members rotating off CHC in March, term-limited  
• Two members ending first term in March, eligible for second | Make plan for nominations | Erin and Lara  
| 4. Healthier Tennessee update | • Healthier TN held East Regional Conference 9/20, showcased lots of exciting health-focused engagement in neighborhoods  
• Healthier TN also held planning meeting for leadership to discuss more systems-focused activities |  |  |
| 5. December CHC meeting update | • Meeting Dec 13  
• Speakers will be Leann Hilliard and Candace Allen from Helen Ross McNabb on the Behavioral Health Urgent Care Ctr |  |  |
| 6. Legislative breakfast update | • Oct 31, 8am to 9am at East TN History Center  
• Mayor Roger will speak  
• Have asked Mayor Jacobs to send a representative | Finalize materials | Joe & Policy and Advocacy Comm  
| 7. Adjourn | • Next meeting of CHC: CHC Legislative Breakfast, Oct. 31, 2018, 8am-9am, East TN History Center  
• Next meeting of Executive Comm: TBD |  |  |