**MEETING MINUTES**

**Name of Group:** Executive Committee of the Community Health Council  
**Date & Time:** 01/29/18, 11:00 am – 12:00 pm

**Attendees**

**Members:**  
- Dr. Martha Buchanan, Director, Knox County Health Department  
- Lara Fleming (Chair-elect), Operations Officer & Dir of HR, The Trust Company  
- Dr. Laurie Meschke, Associate Professor of Public Health, University of Tennessee  
- Dr. Joe Miles, Assistant Professor of Psychology, University of Tennessee  
- Ellen Zavisca (Past Chair), Senior Transportation Planner, Transportation Planning Organization

**Other:**  
Fiona McAnally, Director of Community Assessment and Planning, Knox County Health Dept  
Erin Read, Health Educator, Knox County Health Department

**Recorder**  
Erin Read, Knox County Health Department

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| 1. Minutes from 9/29 | **Decisions made:**  
• Motion: Martha Buchanan, second: Ellen Zavisca | | |
| 2. CHC membership and officers | • Lara Fleming moving into Chair position  
• Laurie Meschke and Joe Miles to remain on Exec Comm  
• Nomination for new Chair-elect coming soon  
• Seeking recommendations for new members (3 open slots) | | |
| 3. CHIP update | • Update on partner teams’ activities  
• Update on CHIP health metrics | | |
| 4. Updates to public bodies | • Will be giving updates to County Commission, City Council, School Board, and MPC  
• Will invite CHC & partner team leads once schedule set | | |
| 5. CHC mtg: 2/8, review agenda | • Approved with minor changes | | |
| 6. Adjourn | Next meeting: Mar. 22, 2018, 2pm-3pm, Knox County Health Department, second floor, main conference room | | |