

## MEETING MINUTES

Name of Group: <b>Executive Committee of the Community Health Council</b>			
Date & Time: 10/27/16, 2:00 pm			
Attendees	<b>Members:</b> Ellen Zavisca (Chair), Senior Transportation Planner, Transportation Planning Organization Capt. Eve Thomas (Chair-elect), Internal Affairs, Knoxville Police Department Kristy Altman (Past Chair), Executive Director, Knoxville Track Club Melissa Knight, Executive Director, InterFaith Health Clinic Dr. Laurie Meschke, Associate Professor of Public Health, University of Tennessee Dr. Joe Miles, Associate Professor of Psychology, University of Tennessee <b>Other:</b> Fiona McAnally, Program Manager, Knox County Health Department Erin Read, Health Educator, Knox County Health Department		
Recorder	Name: Erin Read, Knox County Health Department		
TOPIC	Discussion	ACTION or Follow up	WHO
1. Minutes from 9/22	<b>Decisions made:</b> <ul style="list-style-type: none"> <li>• Motion to approve: Laurie Meschke, second: Melissa Knight</li> <li>• Approved unanimously</li> </ul>		
2. Membership update	<b>Key discussion points:</b> <ul style="list-style-type: none"> <li>• Now at full membership of 21</li> <li>• Up to 8 people rolling off in March, 7 eligible for 2<sup>nd</sup> term</li> <li>• Will need new Chair-elect in March</li> </ul> <b>Decisions made:</b> <ul style="list-style-type: none"> <li>• Ellen will follow up to see who is interested in 2<sup>nd</sup> term</li> </ul>	Follow up with those rolling off CHC in March	Ellen
3. Policy & Advocacy update	<b>Key discussion points:</b> <ul style="list-style-type: none"> <li>• Knox County Schools active transportation policy on hold</li> <li>• Will work on getting CHIP to KCS principals</li> <li>• Please let Joe and Fiona know about any health-related legislation you've got your eye on</li> </ul>		
4. CHC outreach update	<b>Key discussion points:</b> <ul style="list-style-type: none"> <li>• Erin will be updating website, establishing CHC social media presence, issuing press releases, etc.</li> </ul>		
5. Action Teams update	<b>Key discussion points:</b> <ul style="list-style-type: none"> <li>• Public action plan summary document in progress</li> <li>• Action Team leads meet Nov 18</li> </ul> <b>Decisions made:</b> <ul style="list-style-type: none"> <li>• Invite Action Team leads to attend CHC meetings</li> </ul>		
6. Review CHC agenda 12/1	<b>Decisions made:</b> <ul style="list-style-type: none"> <li>• No major changes</li> </ul>		
Announcements/Other	None		
Adjourn	Next meeting: Jan. 26, 2017, 2pm-3pm, Knox County Health Department, second floor, main conference room		

