MEETING MINUTES

Name of Group: Executive Committee of the Community Health Council

Date & Time: 09/22/16, 2:00 pm

**Attendees**

**Members:**
- Ellen Zavisca (Chair), Senior Transportation Planner, Transportation Planning Organization
- Capt. Eve Thomas (Chair-elect), Internal Affairs, Knoxville Police Department
- Dr. Martha Buchanan, Director, Knox County Health Department
- Melissa Knight, Executive Director, InterFaith Health Clinic
- Dr. Laurie Meschke, Associate Professor of Public Health, University of Tennessee
- Dr. Joe Miles, Associate Professor of Psychology, University of Tennessee

**Other:**
- Fiona McAnally, Program Manager, Knox County Health Department
- Erin Read, Health Educator, Knox County Health Department

**Recorder**

Name: Erin Read, Knox County Health Department

<table>
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<tr>
<th>TOPIC</th>
<th>Discussion</th>
<th>ACTION or Follow up</th>
<th>WHO</th>
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| 1. Minutes from 8/25 | Key discussion points:  
- No changes  
Decisions made:  
- Motion to approve: Laurie Meschke, second: Joe Miles  
- Approved unanimously | | |
| 2. Review Mental Health Action Plan | Key discussion points:  
- Minor feedback given. | | |
| 3. CHIP process update | Key discussion points:  
- Action Team leads from Mental Health and Opioid Abuse will present their action plans at the Oct. 6 CHC meeting for review.  
- Action Teams will submit biannual reports starting in Jan 2017. | | |
| 4. CHC membership update | Key discussion points:  
- Outgoing Farragut Vice Mayor Dot LaMarche is Farragut Mayor Ralph McGill’s appointee to the CHC. Oct. 6 is her first meeting. | | |
| 5. Policy & Advocacy Update | Key discussion points:  
- Sent letter to MPC on behalf of CHC regarding sidewalk requirement in subdivision regulations.  
- Sept 8 MPC meeting, Kindall Aaron and Caroline Cooley spoke in favor of sidewalk requirement on behalf of CHC, Bike Walk Knoxville, and Coalition on Childhood Obesity.  
- P&A Committee will discuss CHC’s potential role in advocating for a proposed active transportation policy for Knox County Schools. | | |

Announcement/Other: None

Adjourn: Next meeting: TBD