

## MEETING MINUTES

Name of Group: <b>Executive Committee of the Community Health Council</b>			
Date & Time: 07/28/16, 2:00 pm			
Attendees	<p><b>Members:</b>            Ellen Zavisca (Chair), Senior Transportation Planner, Transportation Planning Organization            Eve Thomas (Chair-elect), Captain, Internal Affairs, Knoxville Police Department            Dr. Martha Buchanan, Director, Knox County Health Department            Melissa Knight, Executive Director, InterFaith Health Clinic            Dr. Laurie Meschke, Associate Professor of Public Health, University of Tennessee</p> <p><b>Other:</b>            Fiona McAnally, Program Manager, Knox County Health Department            Erin Read, Health Educator, Knox County Health Department</p>		
Recorder	Name: Erin Read, Knox County Health Department		
TOPIC	Discussion	ACTION or Follow up	WHO
1. Minutes from 6/23	<p><b>Key discussion points:</b></p> <ul style="list-style-type: none"> <li>No changes</li> </ul> <p><b>Decisions made:</b></p> <ul style="list-style-type: none"> <li>Motion to approve: Melissa Knight, second: Eve Thomas</li> <li>Approved unanimously</li> </ul>		
2. Community slots on CHC	<p><b>Decisions made:</b></p> <ul style="list-style-type: none"> <li>Two candidates &amp; two backups chosen</li> </ul>	Reach out to selected candidates	Ellen and Fiona
3. Review of Parks/Greenways/Sidewalks action plan	<p><b>Decisions made:</b></p> <ul style="list-style-type: none"> <li>Ellen and Erin to communicate feedback to Parks/Greenways/Sidewalks Action Team</li> </ul>	Communicate feedback to parks/greenways/sidewalks action team	Ellen
4. CHIP update	<p><b>Key discussion points:</b></p> <ul style="list-style-type: none"> <li>Action Team leads for tobacco and for parks/greenways/sidewalks to present at Aug. 4 CHC meeting</li> <li>Action Team leads for mental health and opioid abuse to present at Oct. 6 CHC meeting</li> </ul>		
Announcements/Other	None		
Adjourn	Next meeting: August 25, 2pm-3pm, main conference room, Knox County Health Department, 140 Dameron Avenue		

