# MEETING MINUTES

**Name of Group:** Executive Committee of the Community Health Council  
**Date & Time:** 07/28/16, 2:00 pm

| Attendees | **Members:**  
|-----------|--------------------------------------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|
|           | Ellen Zavisca (Chair), Senior Transportation Planner, Transportation Planning Organization  
|           | Eve Thomas (Chair-elect), Captain, Internal Affairs, Knoxville Police Department  
|           | Dr. Martha Buchanan, Director, Knox County Health Department  
|           | Melissa Knight, Executive Director, InterFaith Health Clinic  
|           | Dr. Laurie Meschke, Associate Professor of Public Health, University of Tennessee  
|           | **Other:**  
|           | Fiona McAnally, Program Manager, Knox County Health Department  
|           | Erin Read, Health Educator, Knox County Health Department  

| Recorder | Name: Erin Read, Knox County Health Department |

## TOPIC

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<th>Discussion</th>
<th>ACTION or Follow up</th>
<th>WHO</th>
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| 1. Minutes from 6/23 | **Key discussion points:**  
- No changes  
|   | **Decisions made:**  
- Motion to approve: Melissa Knight, second: Eve Thomas  
- Approved unanimously |
| 2. Community slots on CHC | **Decisions made:**  
- Two candidates & two backups chosen |
| 3. Review of Parks/Greenways/Sidewalks action plan | **Decisions made:**  
- Ellen and Erin to communicate feedback to Parks/Greenways/Sidewalks Action Team  
|   | Communicate feedback to parks/greenways/sidewalks action team |
| 4. CHIP update | **Key discussion points:**  
- Action Team leads for tobacco and for parks/greenways/sidewalks to present at Aug. 4 CHC meeting  
- Action Team leads for mental health and opioid abuse to present at Oct. 6 CHC meeting |

### Announcement/Other

- None

### Adjourn

- Next meeting: August 25, 2pm-3pm, main conference room, Knox County Health Department, 140 Dameron Avenue