

MEETING MINUTES

Name of Group: Executive Committee of the Community Health Council			
Date & Time: 06/23/16, 2:00 pm			
Attendees	<p>Members: Kristy Altman (Past Chair), Executive Director, Knoxville Track Club Ellen Zavisca (Chair), Senior Transportation Planner, Transportation Planning Organization Melissa Knight, Executive Director, InterFaith Health Clinic Dr. Laurie Meschke, Associate Professor of Public Health, University of Tennessee Dr. Joe Miles, Assistant Professor of Psychology, University of Tennessee</p> <p>Other: Erin Read, Health Educator, Knox County Health Department</p>		
Recorder	Name: Erin Read, Knox County Health Department		
TOPIC	Discussion	ACTION or Follow up	WHO
1. Minutes from 5/10	<p>Key discussion points:</p> <ul style="list-style-type: none"> No changes <p>Decisions made:</p> <ul style="list-style-type: none"> Motion to approve: Laurie Meschke, second: Melissa Knight Approved unanimously 		
2. Membership Update	<p>Decisions made:</p> <ul style="list-style-type: none"> Ask Karen Tindal to follow up about remaining appointee Update board matrix for CHC, compare to list of potential candidates 	1. Reach out to Karen Tindal 2. Update board matrix	1. Kristy 2. Erin
3. Review of Tobacco Action Plan	<p>Decisions made:</p> <ul style="list-style-type: none"> Will give comments on action plan to Smoke Free Knoxville 	Communicate with Smoke Free Knoxville	Eve
4. Process for reviewing rest of action plans	<p>Decisions made:</p> <ul style="list-style-type: none"> Ask Tobacco and Parks/Greenways/Sidewalks action teams to present action plans at August CHC mtg Mental Health & Opioid Abuse present at October CHC mtg 	Communicate with action teams	Eve
5. Recommendation from Policy & Advocacy Committee	<p>Key discussion points:</p> <ul style="list-style-type: none"> Recommendation to CHC to advocate for keeping sidewalk requirement in subdivision regulations <p>Decisions made:</p> <ul style="list-style-type: none"> Bring recommendation to full CHC in August for approval Go ahead and draft talking points and letter on the issue Motion to approve: Kristy Altman, second: Melissa Knight Approved unanimously 	Draft talking points and letter	Joe
Announcements/Other	<ul style="list-style-type: none"> Knox County Health Department annual report for 2014-15 is now available. 		
Adjourn	Next meeting: July 28, 2pm-3pm, main conference room, Knox County Health Department, 140 Dameron Avenue		

