

**MEETING MINUTES**

Name of Group: <b>Community Relations Committee of the Community Health Council</b>			
Date & Time: 01/27/16, 3:00 pm			
Attendees	<p><b>Members:</b>                  Michael Holtz, Director of Community Assessment &amp; Health Promotion, Knox County Health Dept                  Deborah Huddleston, Media Relations &amp; Project Director, Metro Drug Coalition                  Beth LaFontaine, Network Development, UT Medical Center</p> <p><b>Other:</b>                  Madison Kahl, intern, HealthCare 21 Business Coalition                  Erin Read, Health Educator, Knox County Health Department</p>		
Recorder	Name: Erin Read, Knox County Health Department		
TOPIC	Discussion	ACTION or Follow up	WHO
1. CHIP powerpoint	<p><b>Key discussion points:</b></p> <ul style="list-style-type: none"> <li>• Michael Holtz gave out copies of draft ppt for presentations on the CHIP</li> <li>• No changes</li> <li>• Michael Holtz will email draft ppt to committee members for any comments, along with a link to the CHIP</li> </ul>	Email ppt to committee members	Michael
Announcements/Other	<ul style="list-style-type: none"> <li>• Deb Huddleston announced a screening of a new locally produced documentary on neonatal abstinence syndrome in March. She'll be in touch with date and time once they're set.</li> </ul>		
Adjourn	Next meeting: TBD		

